NAVY UNIT SITREPS

OBJECTIVES

- DEFINE SITREP Terms
- IDENTIFY the types of incidents where a SITREP would be utilized
- EXPLAIN SITREP voice reporting procedures and requirements

REFERENCES

- OPNAVINST F3100 6J CH-2 – Special Incident Reporting (OPREP-3 PINNACLE, OPREP-3 NAVY BLUE, AND OPREP-3 NAVY UNIT SITREP) PROCEDURES
- NTP-3 – Naval Telecommunications Procedure Telecommunications User Manual
- GENADMIN/USFF Norfolk VA/Updated Personnel Incident Requirements

WHAT IS A SITREP

- A SITUATIONAL REPORT (SITREP) IS USED TO NOTIFY SENIOR LEVEL NATIONAL AND/OR TOP NAVY OFFICIALS INFORMING THEM OF A CRITICAL EVENT THAT WILL IMPACT OPERATIONAL AND/OR PERSONNEL READINESS.

- THREE TYPES OF SITREPS:
  - **OPREP-3 PINNACLE**
  - **OPREP-3 NAVY BLUE**
  - **OPREP-3 NAVY UNIT SITREP (NUS)**

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  - **OPREP-3 PINNACLE**: USED TO PROVIDE TOP LEADERS OF ANY EVENT THAT COULD ATTRACT NATIONAL INTEREST.
    - Examples: Incidents requiring the immediate notification of SECDEF
    - Terrorist incidents
    - Substantial damage to military equipment
    - Use of ordinance with intent to kill or destroy in response to a violation of a Navy perimeter
  - **OPREP-3 NAVY BLUE**
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  - **OPREP-3 NAVY BLUE:** USED TO PROVIDE THE CNO IMMEDIATE NOTIFICATION MEDIA ATTN IS EXPECTED
    - Examples: Significant personnel misconduct (such as murder, rape, armed robbery)
    - Less significant personnel issues with anticipated media attention (DUI, EO complaints, domestic violence, SAPR)
    - Willful destruction of Navy property
  - **OPREP-3 NAVY UNIT SITREP (NUS)**

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  - **OPREP-3 NAVY UNIT SITREP (NUS):** USED TO PROVIDE ISIC AND APPROPRIATE OPERATIONAL COMMANDERS TIMELY NOTIFICATION OF ANY INCIDENT NOT MEETING A NAVY BLUE OR PINNACLE
    - Personnel incidents with no anticipated media interest (DUI, EO complaints, domestic violence, suicidal behavior)
    - Negligent discharge of a firearm
    - Fires/flooding with minor no death, damage, or significant injury

Reporting

- NOTIFICATION
  - UPON RECEIPT OF INFORMATION WHICH MAY REQUIRE A SITREP:
    - DOCUMENT EXACT TIME OF NOTIFICATION AND AS MANY DETAIL AS POSSIBLE.
    - MAKE VOICE REPORT TO THE SWO, CMC, XO, AND CO.
    - IF THE COMMAND DECIDES TO SEND A SITREP, MAKE A VOICE REPORT TO ISIC.
    - INFORM THE APPROPRIATE PROGRAM MANAGER (SAPR, FAP, CMEO, ETC…).
    - FOR NAVY BLUE OR PINNACLE, INFORM THE PAO.

Reporting

- Voice Reporting Standards
  - PINNACLE, NAVY BLUE, and FP-Related NUSs require a voice report to Navy Operations Center (NOC) within 5 minutes:
    - NOC Battle Watch Captain 703-692-9284
    - NOC Watch Officer 703-693-2006
  - NAVY BLUE and NUS personnel incidents require a voice report to the appropriate CNO (N1) POC within 24 hours

(1) Domestic Violence: CNIC (N911), 202-433-4646, DSN 288-4646.

(2) Child Abuse and Neglect: CNIC (N911), 901-874-4361, DSN 882-4361.

(3) Child Sexual Abuse: CNIC (N911), 901-874-4361, DSN 882-4361.

(4) Sexual Assault: CNIC (N911), 202-433-4637, DSN 288-4637.

(5) Suicide Prevention: OPNAV (N135), 901-874-6613, DSN 882-6613.

(6) Sexual Harassment, Hazing, and EO: PERS-670, 800-253-0931, DSN 882-2507, overseas - call collect, 901-874-2507.

- Message Report Standard: To be transmitted within 60 minutes

ITEMS THAT NEED TO BE ANSWERED

- What happened?
- Who is/was involved?
- Where did it happen?
- When did it happen?
- What action is ongoing?
- What future action is contemplated?
- What is the impact on the command’s mission?
- Is any assistance required?
- Is media attention anticipated?

- **Voice reports: Timeliness over full information***

TYPE OF PERSONNEL INCIDENTS

- **SEXUAL ASSAULT**
  - CONTACT
  - PENETRATION
  - UNKNOWN
- SUICIDE/SUICIDE RELATED BEHAVIOR
- MOTOR VEHICLE ACCIDENTS RELATED TO USE OF ALCOHOL OR ILLEGAL SUBSTANCES/POSSESSION
- DISTRIBUTION OF DRUGS/MANUFACTURING/POSSESSION OF BATH SALTS/SPICE/HUFFING AND USE/ABUSE OF NON-TRADITIONAL ILLEGAL SUBSTANCES
- ASSAULT/ARREST/VIOLENT CRIME/BLUE ON BLUE VIOLENCE
- FIREARM INCIDENTS
- DOMESTIC VIOLENCE
- EQUAL OPPORTUNITY
- MISHAP REPORT
- MOTORCYCLE ACCIDENTS (WILL NEED SAFETY OFFICER TO GET THE FOLLOWING INFO:)
  - TYPE/MODEL OF MOTORCYCLE
  - WAS PERSONAL PROTECTIVE EQUIPMENT USED (MUST INCLUDE YES/NO FOR EACH ITEM)
  - DID THE OPERATION HOLD A VALID MOTORCYCLE LICENSE
  - LIST ALL MOTORCYCLE SAFETY COURSES ATTENDED AND DATES THEY WERE COMPLETED
- HAZING
- **NOTE**: ANY REPORT THAT INVOLVES DOMESTIC VIOLENCE, SUICIDE/ATTEMPT/BEHAVIOR, FIREARM (DISCHARGED OR NOT) WILL REQUIRE THE DATE OF MEMBER'S LAST OPERATIONAL IA DEPLOYMENT. IF THE MBR DEPLOYED AFTER 19MAR04, INCLUDE WHETHER OR NOT THEY COMPLETED A POST DEPLOYMENT HEALTH ASSESSMENT WITHIN 90 – 120 DAYS UPON RETURNING.
- OCONUS/OVERSEAS INCIDENTS

POINT OF CONTACTS

PROGRAM MANAGERS (Chief Hamrick… I can fill it in with your POCs)

CMEO:

SUICIDE:

SAPR:

FAP:

CACO:

DAPA:

SWO:

QUESTIONS?